POUGHKEEPSIE CITY SCHOOL DISTRICT
Cafeteria Workers/School Monitors
Uniform Allowance
Year Ended June 30, 20__

Employee Name: _____ Employee #:_____

Maximum Reimbursement: $125 per fiscal year - Hourly
$200 per fiscal year - Cook Managers

ONE SUBMITTAL PER YEAR PER EMPLOYEE

Reimbursement dates: Second payroll in November
Second payroll in May

Submit two weeks before payroll date.

Attach actual receipts to this form. Sales tax is not reimbursable.

Item	**Amount**
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total	_____
Maximum Allowance	$125- Hourly $200- Cook Manager

_____ _____
Employee Signature Date

Payroll: _____ _____
Date